



Facility Maintenance

Join our team as Facility Maintenance Associate. We are currently expanding our Maintenance Department and are looking to fill a new position. We are looking for a full-time individual to perform on-site maintenance on property buildings and grounds. This position requires basic electrical and contractor skills. As well as the ability to operate tractors and equipment.

DUTIES:

- Maintain company owned buildings and property
- Work alongside current Facilities Manager
- Performing general maintenance tasks including landscaping, painting, basic electrical and carpentry
- Inspecting buildings, equipment, and systems to troubleshoot issues
- Repairing faulty issues or damages among company owned facilities and properties
- Developing and implementing preventative maintenance procedures
- Managing heating and plumbing systems to guarantee functionality
- Regular weekly mowing & snow plowing as needed for company properties
- Maintaining the inventory records for equipment and supplies
- Oversee projects that are performed by outside contractors
- Other duties as assigned